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| STPETERSLYTHAM2  St Peter’s Catholic Primary School  Norfolk Road Lytham FY8 4JG  Job Post | | | | |
| **job title:** | | | | After School Club Play Leader |
|  | | | | **POST 1** Grade 10 (Living Wage) 10 hours per week between 3pm-6pm Monday- Friday  (term time only)  **POST 2**  Grade 10 (Living Wage) 8 hours per week between 3pm-6pm Monday- Thursday.  (term time only) |
| **location:** | | | | St Peter’s Catholic Primary School Lytham |
| **responsible to:** | | | | Headteacher: Mrs A P Heyes |
| **job purpose:** | | | **The main objectives to be achieved by the Post holder** | |
| To be a motivated member of the After School Club team; leading play activities with enthusiasm and imagination. To ensure that the children receive a high level of care. | | | | |
| main activities | | What the Post holder will actually do  **What prescribed duties the post holder will have** | | |
| * Work as part of the After School Club team * Work with the Supervisor and others to develop play awareness and opportunities * Engage children in purposeful play and fitness activities * Teach play skills and specific games and activities * Help support children with their personal, social and emotional development needs. * Ensure the safe collection of children between classes and the club * To ensure a safe hand over to parents * Supervise and interact with pupils during after school club, encouraging positive social skills and good behaviour in pupils * Encourage inclusive and positive play in the playground and inside school during wet/adverse weather conditions * To supervise pupils on the school premises. * Implement and support the school's behaviour policies. * To implement and support all after school club policies and procedures * To administer basic first aid where appropriately trained. | | | | |
| **Skills, Qualifications and Experience required:** | | | | |
| * Previous successful experience in working with children E * Knowledge and understanding of child development. E * Understanding and commitment to good quality childcare E * A suitable childcare qualification. ( Level 3) D * Level 1 Safeguarding certificate D * First aid certificate D * Basic food hygiene certification D * Basic Health and safety certificate. D * Ability to meet individual needs of children E * Ability to provide and facilitate safe and creative play. E * Ability to work on own initiative E * Understanding of matters relating safeguarding of children in terms of their   health, welfare and mental well-being E   * Understanding of and commitment to Equal Opportunities. E * Understanding and commitment to the Catholic ethos of the school E * Verbal and written communication skills appropriate to the need to communicate E   effectively with pupils, parents/carers and colleagues   * Sound interpersonal skills to establish constructive working relationships with E   pupils, parents/carers and colleagues | | | | |
| **Note:** | **In addition, other duties at the same responsibility level may be interchanged with/added to this list at any time.** | | | |
| **Agreed by:** | | | | |