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| STPETERSLYTHAM2St Peter’s Catholic Primary SchoolNorfolk Road Lytham FY8 4JGJob Post |
| **job title:** | After School Club Play Leader |
|  | **POST 1** Grade 10 (Living Wage) 10 hours per week between 3pm-6pm Monday- Friday(term time only)**POST 2**  Grade 10 (Living Wage) 8 hours per week between 3pm-6pm Monday- Thursday.(term time only) |
| **location:** | St Peter’s Catholic Primary School Lytham  |
| **responsible to:** | Headteacher: Mrs A P Heyes |
| **job purpose:** | **The main objectives to be achieved by the Post holder** |
| To be a motivated member of the After School Club team; leading play activities with enthusiasm and imagination. To ensure that the children receive a high level of care.  |
| main activities | What the Post holder will actually do **What prescribed duties the post holder will have** |
| * Work as part of the After School Club team
* Work with the Supervisor and others to develop play awareness and opportunities
* Engage children in purposeful play and fitness activities
* Teach play skills and specific games and activities
* Help support children with their personal, social and emotional development needs.
* Ensure the safe collection of children between classes and the club
* To ensure a safe hand over to parents
* Supervise and interact with pupils during after school club, encouraging positive social skills and good behaviour in pupils
* Encourage inclusive and positive play in the playground and inside school during wet/adverse weather conditions
* To supervise pupils on the school premises.
* Implement and support the school's behaviour policies.
* To implement and support all after school club policies and procedures
* To administer basic first aid where appropriately trained.
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| **Skills, Qualifications and Experience required:** |
| * Previous successful experience in working with children E
* Knowledge and understanding of child development. E
* Understanding and commitment to good quality childcare E
* A suitable childcare qualification. ( Level 3) D
* Level 1 Safeguarding certificate D
* First aid certificate D
* Basic food hygiene certification D
* Basic Health and safety certificate. D
* Ability to meet individual needs of children E
* Ability to provide and facilitate safe and creative play. E
* Ability to work on own initiative E
* Understanding of matters relating safeguarding of children in terms of their

health, welfare and mental well-being E* Understanding of and commitment to Equal Opportunities. E
* Understanding and commitment to the Catholic ethos of the school E
* Verbal and written communication skills appropriate to the need to communicate E

 effectively with pupils, parents/carers and colleagues* Sound interpersonal skills to establish constructive working relationships with E

pupils, parents/carers and colleagues |
| **Note:** | **In addition, other duties at the same responsibility level may be interchanged with/added to this list at any time.** |
| **Agreed by:**       |